

K–5 *Second Step* Lesson Observation Form

The K–5 *Second Step* Lesson Observation Form can guide you in the lesson observation process and help you recognize and encourage effective program use.

Lesson Observation Process

Before You Observe

- ☐ Arrange a time with the teacher to come and observe a lesson.
- ☐ Preview the lesson materials (for example, the unit card, lesson card, and Following Through card).
- ☐ For a more complete picture of overall teacher implementation, have the teacher complete other implementation tools (all found on www.secondstep.org), such as the Lesson Completion Checklist, Lesson Reinforcement Checklist, Lesson Reflection Log, and Success Stories Log, for other lessons before or after the lesson you're observing.

While You Observe

- ☐ Use the attached form to track evidence of effective teaching in the following categories:
 - Preparation
 - Lesson fidelity
 - Student engagement strategies
 - Teaching strategies
 - Management strategies
 - Reinforcement (*Note:* You might only observe use of the Using Skills Every Day model during the lesson. Talk with the teacher after you observe about other ways he or she reinforces lesson skills and concepts. Have the teacher track reinforcement activities with the Lesson Reinforcement Checklist.)
- ☐ *Tip:* If you have access to a digital video recording device, use it to record the teacher teaching the lesson. Show the footage to the teacher to illustrate examples of effective teaching and areas of challenge.

After You Observe

- ☐ Point out and praise ways the teacher is being successful.
- ☐ Discuss areas of challenge observed by you and/or identified by the teacher.
- ☐ Point the teacher toward resources and supports that address areas of challenge (for example, in the online Teaching Guide).

K–5 Second Step Lesson Observation Form

Teacher Name: _____ Date: _____ Grade Level: _____

Lesson Number: _____ Lesson Name: _____

Category	Effective Teaching Exemplars	Clearly Evident	Partially Evident	Not Evident
Preparation	Has materials ready beforehand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Seems familiar with lesson activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lesson Fidelity	Teaches all lesson parts completely and sequentially	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Follows the script or covers the same ideas in own words	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Student Engagement Strategies	Tailors examples/scenarios to students' context	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Relates concepts to students' experiences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Checks for comprehension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Strategies	Uses think-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Calls on students at random	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Uses nonjudgmental responses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Models skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management Strategies	Uses an attention signal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Uses nonverbal response techniques	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Partners students quickly and effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Follows pacing guidelines described in the Teaching Guide	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Uses low-key responses to deal with off-task behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Breaks down directions for optimal understanding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reinforcement	Reinforces the lesson with Daily Practice Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Follows the Using Skills Every Day model	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sends Home Links to students' families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Does Academic Integration Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>